

CRATER LAKE ELECTRICAL
 TRAINING TRUST/JATC
 4864 AIRWAY DRIVE
 CENTRAL POINT, OR 97502
 OFFICE: (541) 773 - 5888
 FAX: (541) 773 - 5811

REMEMBER TO BRING HOURS FORWARD FROM THE PREVIOUS MONTH
 MUST BE TURNED IN THROUGHOUT APPRENTICESHIP UNTIL PASSING THE
 OREGON STATE TEST AND EVEN WHEN THERE ARE NO HOURS WORKED FOR THE MONTH

RESIDENTIAL
APPRENTICE MONTHLY PROGRESS REPORT

FOR MONTH OF: _____ YEAR: _____

Journeyman you've primarily been working with this month: _____

NAME OF APPRENTICE: _____ EMPLOYER: _____

REPORTS ARE DUE ON THE 1st OF THE FOLLOWING MONTH -- DELINQUENT AFTER THE 10th.

Work Processes	Hours Brought Forward	List in space below the number of hours worked on each process during the day. Keep your record to closest hour!																														Total Hour for MONTH	Total Hours to DATE	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			31
SPECIALIZED SYSTEMS (life safety, intercom, telephone, etc.)																																	0	0
REMODELING/FINISH WORK																																	0	0
SERVICES & EQUIPMENT (services, appliances, HVAC, etc.)																																	0	0
BRANCH CIRCUITS (rough-in & trim - outlets lighting, outdoor circuits)																																	0	0
		TOTAL																														0	0	

Email to office@clejatc.org

CLE JATC VERIFIES HOURS WITH EMPLOYER.
 EMPLOYER MAY REQUIRE APPRENTICE TO SUBMIT PAPER COPY.

CHANGE OF ADDRESS:

_____ Street

_____ City State Zip

_____ Phone

COMMENTS:
