

Frequently asked questions:

- Q - Do I still have to look for work while I attend class?
- A - Yes, you must conduct any work seeking activities that may be required to maintain eligibility to receive benefits.
- Q - I am union and in a registered apprenticeship program but between jobs right now - do I have to look for work?
- A - Yes, you must conduct any work seeking activities that may be required to maintain eligibility to receive benefits. This can include contacting your program's training coordinator or contacting employers that are registered training agents. If you are in a union that does not allow members to seek non-union work, you must maintain contact with your employer and union. If your return to work date is within 4 weeks you may be considered Temporary Unemployed - contact the UI contact center for confirmation.
- Q - How do I get a copy of my apprenticeship agreement?
- A - Your training program coordinator will have a copy for you. It must be signed by an authorized representative of the training program and yourself.
- Q - What documentation does the Employment Department need to approve my apprenticeship application?
- A - A copy of the approved BOLI apprenticeship registration agreement and the apprenticeship training questionnaire. You must also have a valid claim filed.

Reemployment Services

Visit OED website and click on More located under the Unemployment column. Then select Apprenticeships under the Find a Job column or visit www.oregonapprenticeship.org.

Contact UI Special Programs Center

For more information about this program or unemployment insurance contact:

**Oregon Employment Department
UI Special Programs Center**

PO Box 14518

Salem, OR 97309

Phone: 503-947-1800

Toll Free 800-436-6191

Fax: 503-947-1335

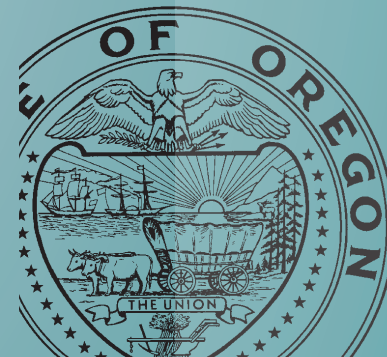
The Oregon Employment Department is an equal opportunity employer/program. Auxiliary aids and services, and alternate formats are available to individuals with disabilities and language services to individuals with limited English proficiency free of cost upon request. TTY/TDD – dial 7-1-1 toll free relay service. Access free online relay service at: www.sprintrelayonline.com

El Departamento de Empleo de Oregon es un programa que respeta la igualdad de oportunidades. Disponemos de servicios o ayudas auxiliares, formatos alternos para personas con discapacidades y asistencia de idiomas para personas con conocimiento limitado del inglés, a pedido y sin costo. Llame al 7-1-1 para asistencia gratuita TTY/TDD para personas con dificultades auditivas. Obtenga acceso gratis en Internet por medio del siguiente sitio: www.sprintrelayonline.com



Employment.Oregon.gov
UIPUB408 (0618)

CLAIMING UNEMPLOYMENT INSURANCE BENEFITS AS AN APPRENTICE



APPRENTICESHIP TRAINING and UNEMPLOYMENT INSURANCE

Did you know you may be able to receive unemployment insurance benefits while participating in a registered apprenticeship program?

What Is Apprenticeship?

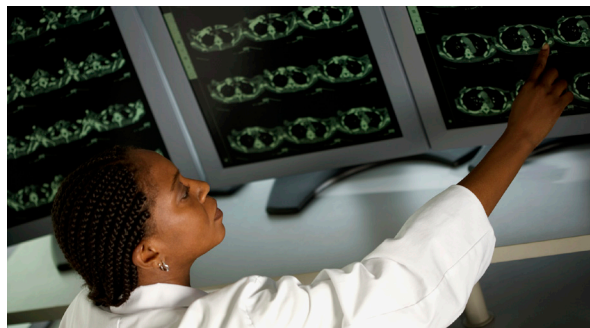
Apprenticeship is an occupational training program registered with the Oregon State Apprenticeship and Training Council that combines structured, supervised on-the-job training experience with classroom instruction and results in an industry recognized credential.

In Oregon, qualifying apprentices may receive unemployment insurance benefits during the weeks they attend classroom training. The training must be provided as a part of the apprenticeship agreement and required by the employer.

In order to qualify, individuals need to provide their apprenticeship agreement to the Oregon Employment Department in addition to filling out an Apprenticeship Training Questionnaire.

Only individuals participating in registered apprenticeship programs may qualify. The program is registered in one of two ways:

- The program is registered pursuant to all requirements of the US Department of Labor, Office of Apprenticeship and Training. These claimants will have Form ETA 671.
- The program is approved by Oregon's Bureau of Labor and Industries or council of another state that has a reciprocal agreement with BOLI (the State of Washington is the only such state at the present time).



Am I Eligible For Benefits?

Claimants attending apprenticeship training may be eligible for benefits when the following conditions exist:

- Your classroom does not exceed ten weeks in any one benefit year including any extensions to that benefit year such as Extended Benefits or any other state or federal extensions;
- Your classroom is required as a condition of employment;
- Your classroom is scheduled by a work-related entity (union, employer, or industry representative), not by the apprentice.
- You must initially provide a copy of your approved BOLI apprenticeship registration agreement;
- You must provide a weekly completed apprenticeship questionnaire (Form 385AT) for each week your are attending training.

Requirements To Continue Receiving Benefits?

To remain eligible to receive unemployment insurance benefits while in approved apprenticeship training, you must:

- Have a valid unemployment insurance claim;
- Be enrolled in an approved apprenticeship program;
- Have an approved BOLI Apprenticeship Registration Agreement
- Submit an apprenticeship training questionnaire for each week that you are in training, and
- Conduct any work seeking activities that may be required to maintain eligibility to receive benefits.

Note that training does not need to last an entire week to count as a week of training. You may attend a full week or only one or two days per week. But the training scheduled for that week must be completed in order to qualify for benefits. However, you must attend all classes offered during the claiming week to be eligible for benefits. Missed classes may result in a denial of benefits.

**To File For Unemployment Insurance Call:
1-877-345-3484**

BYE: _____

FO.: _____

Apprenticeship Training Questionnaire

Name:	Customer ID:
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Please complete this questionnaire about Apprenticeship Training

1. What is the name and telephone number of your apprenticeship training provider or union? *If you are not a member of a closed union, you may be required to conduct work seeking activities.	Local Number:
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2. What is the occupation related to this apprenticeship training:
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3. Have you submitted a copy of an approved and effective apprenticeship registration agreement? (If you have not, you must provide a copy with this form. Failure to provide a copy will result in a denial of benefits.)	Yes <input type="checkbox"/> No <input type="checkbox"/>
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4. What dates did you attend or participate in classroom training? From: (Month/Day/Year): _____ To: (Month/Day/Year): _____

5. What days of the week and times of the day did the classes take place? (e.g. M: 1-3pm) Days: _____ Time: _____
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6. Was attendance at this training required by your employer, union, or apprenticeship program in order to keep your job or remain an active member of the apprenticeship program?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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7. Provide the title, name, and telephone number of the person who scheduled the training. Title: _____ Name: _____ Phone: _____

8. Did you or will you receive any type of payment in order to attend this training? If "Yes", how much did you or will you receive? \$: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
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9. After training, do you have a return to work date? If "Yes", what is the date you are returning? _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
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CERTIFICATION

I hereby certify that all statements I have made or completed on this form are true to the best of my knowledge. I realize that such answers are to be considered in determining my entitlement to unemployment insurance benefits. I understand the law provides penalties for false statements made for the purpose of obtaining unemployment benefits not otherwise due.

Name: _____ Date: _____

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